**Application Requirements and Selection Process**

**Before submitting your application review the following points to ensure complete understanding of the scholarship application, deadline, and eligibility requirements.**

It is the candidate’s responsibility to ensure that a complete application and all requested materials are submitted. Incomplete submissions will not be considered.

**Eligibility Requirements:**

* Must have a cumulative 2.5 GPA
* Must be graduating in May 2025 from Del Norte High School
* Must be attending a public two- or four-year institution of higher education in New Mexico in Fall 2025

**Application Components:**

* Student Information
* Parent/Guardian Information
* Community Service and Extracurricular Activities
* Two (2) Personal Essays
* One (1) Letter of Recommendation (cannot be from a relative or legal guardian)
* Current Unofficial or Official High School Transcript submitted directly to the AlumKnights via Parchment. (Please see [https://delnorte.aps.edu/our-school/counselor/transcripts](https://delnorte.aps.edu/transcripts) for instructions.)

**Deadlines:**

Applications will be accepted starting January 13, 2025 and must be received online via our website submission form or via e-mail at [scholarships@alumknights.info](mailto:scholarships@alumknights.info) by **February 16, 2025 at 12:00 p.m. (noon).** Please note that your transcript is due at the same time as this application, but it must be submitted through Parchment, as described below.

**Selection Process:**

Applications will be evaluated in February to determine the rating/ranking of applicants based on selection criteria developed by the AlumKnights Student Support Committee. Students who submit the proper application material and are selected through a preliminary selection review will be invited to participate in a formal interview with members of the AlumKnights Student Support Committee in March. The final awardee(s) will be selected and notified no later than **April 25, 2025.**

***Questions about the application material can be directed to*** [***scholarships@alumknights.info***](mailto:scholarships@alumknights.info)***. A member of the AlumKnights Student Support Committee will respond to you as soon as possible.***

**Application**

**Instructions:**

Please fill out this application in its entirety and return it to [scholarships@alumknights.info](mailto:scholarships@alumknights.info) by ***Sunday*, February 16, 2025 at 12:00 p.m. (noon).** As noted below, we also request that you submit an unofficial or official copy of your transcript through Parchment no later than February 16, 2025 at noon.

Please note that we will not accept handwritten submissions of this application. To receive an electronic version of this file that you can fill in, you can download it directly from [https://www.alumknights.info/scholarship-information/](http://www.alumknights.info/scholarship-information/). You can also submit your answers directly to our website at [https://www.alumknights.info/alumknights-scholarship-application-2025/](http://www.alumknights.info/alumknights-scholarship-application-2025/). If you choose this option, we recommend that you first fill out your answers in this document, then cut and paste them into the website form.

**Student Information:**

*Please use your legal name when completing this form.*

**First Name:** Click or tap here to enter text.

**Middle Name or Initial:** Click or tap here to enter text.

**Gender:** Click or tap here to enter text.

**E-mail Address:** Click or tap here to enter text.

**Mailing Address:** Click or tap here to enter text.

**City:** Click or tap here to enter text. **State:** Click or tap here to enter text. **Zip:** Click or tap here to enter text.

**Primary Telephone Number:** Click or tap here to enter text.

**I expect to attend the following school in FALL 2025:** Click or tap here to enter text.

\*Proof of acceptance or current student enrollment from the above school is required prior to receipt of funds. Funds will be sent directly to your school.

**Grade Point Average (GPA) (on a 4.0 scale):**

**Weighted:** Click or tap here to enter text. **Unweighted:** Click or tap here to enter text.

**Your most recent unofficial or official transcript is due no later than Sunday, February 16 at 12:00 p.m. (noon).** Please refer to the instructions for requesting a transcript via DNHS’s Parchment service at [https://delnorte.aps.edu/our-school/counselor/transcripts](https://delnorte.aps.edu/transcripts). When prompted for a recipient e-mail address, please send the transcript to [scholarships@alumknights.info](mailto:scholarships@alumknights.info).

**Parent/Guardian Information:**

Please provide the name, address, and phone number of a parent or legal guardian.

Example: Marlene Blake, 1234 Any Street, Albuquerque, NM 87110; (505) 555-5555

Click or tap here to enter text.

**Letter of Recommendation:**

Please provide the name and e-mail address of the person who will submit a letter of recommendation on your behalf. The AlumKnights will contact your recommender directly to provide them with a form they can use to provide your recommendation.

***Note:*** *We strongly advise that you notify your recommender that they will be receiving an e-mail from the AlumKnights requesting a recommendation on your behalf. Please also note that your recommendation* ***cannot*** *be a relative or legal guardian.*

Recommender Name: Click or tap here to enter text.

Recommender E-mail Address: Click or tap here to enter text.

**Community Service and Extracurricular Activities (including work experience):**

Please list your **top 5** community service activities **and** your **top 5** extracurricular activities. Note: If you did not participate in many activities because you had to work, please list your work experience here along with any other activities and be sure to tell us about your work experiences in essay question 1b below.

**Community service activities** are *community-based* projects and activities. They can include school-sponsored activities, such as service projects initiated by National Honor Society, a sports team, or a class, as well as non-school sponsored activities, such as service projects conducted through Boy Scouts, Girl Scouts, a church group, or some other community-based club or organization.

**Extracurricular activities** are *school-based* projects and activities. They include school-sponsored clubs and sports, such as student government, band, speech, National Honor Society, football, basketball, soccer, etc.

For each activity, please provide a **description** **of your involvement** in no more than 200 words. (Please note that you will be scored on the quality of your engagement in each activity, not only the number of activities you list.) In your description of each activity, please address the following questions:

* What did you do and what role did you play?
* Was the activity connected to a club or organization?
* What was the length, frequency, and duration of the activity (e.g., two hours, twice a week, over three months?
* What leadership role(s), if any, did you play (e.g., troop leader, president, secretary, team captain, founder, etc.)?

If you have fewer than 5 community service activities or fewer than 5 extracurricular activities to report, please leave the relevant fields below blank.

***Note: If you did not participate in many activities because you had to work, please list your activities here and also tell us about your work experiences in essay question 1b below.***

***Community Service Activities (200 words maximum per activity)***

Community Service Activity 1:

Click or tap here to enter text.

Community Service Activity 2:

Click or tap here to enter text.

Community Service Activity 3:

Click or tap here to enter text.

Community Service Activity 4:

Click or tap here to enter text.

Community Service Activity 5:

Click or tap here to enter text.

***Extracurricular Activities (200 words maximum per activity)***

Extracurricular Activity 1:

Click or tap here to enter text.

Extracurricular Activity 2:

Click or tap here to enter text.

Extracurricular Activity 3:

Click or tap here to enter text.

Extracurricular Activity 4:

Click or tap here to enter text.

Extracurricular Activity 5:

Click or tap here to enter text.

**Personal Essays (please complete TWO essays):**

**For Question 1, choose EITHER 1a or 1b.**

**1a. How have your community service and extracurricular activities helped you prepare for success beyond high school? (600 words maximum)**

Click or tap here to enter text.

**1b. How have your work experiences helped you prepare for success beyond high school? (600 words maximum)**

Click or tap here to enter text.

**2. What have you learned from a challenging event or situation in your life? (600 words maximum)**

Click or tap here to enter text.

Please save this application and e-mail it to [scholarships@alumknights.info](mailto:scholarships@alumknights.info).

**After completing this application, please print a copy for your records.**